



March 18, 2024 • 7:00 p.m.
 Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:

<input type="checkbox"/> Mr. Gregory Brumagin	<input type="checkbox"/> Mrs. Nicole Lee	<input type="checkbox"/> Mr. Jesse Williams
<input type="checkbox"/> Mrs. Britni Burlingham	<input type="checkbox"/> Mr. Stephen Morvay	<input type="checkbox"/> Mr. Brian Young
<input type="checkbox"/> Mrs. Lea Hetherington	<input type="checkbox"/> Dr. Andy Pushchak	<input type="checkbox"/> Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the February 19, 2024 Regular Board Meeting and the March 11, 2024 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$12,069,068.80
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$382,960.17
 - [Cafeteria](#): \$770,188.15
 - [Cafeteria Profit/Loss](#): \$21,615.50 YTD: \$56,119.97
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$54,131.51
 - [Exhibit A2](#) Checks Already Written: \$19,155.40
 - [Exhibit A3](#) General Fund Bills: \$230,868.81
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$1,191.41
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$44,158.98
 - [Exhibit B3](#) Cafeteria Bills: \$3,753.60
 - [Exhibit C3](#) Capital Project Fund Bills: \$9,582.00
 - [Exhibit D](#) SHS Activity Fund Report: \$67,287.24
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

VII. **Finance – Dr. Andy Pushchak**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in Exhibit E.

F – 2 (A) Erie County Technical School Budget for the 2024-2025 school year.

- **Motion:** To approve the 2024-2025 General Fund Operating Budget for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2024-2025 General Fund Budget includes total expenditures of \$7,553,428 with total district contributions of \$4,878,654 and the Wattsburg Area School District contribution of \$401,063.

F – 3 (A) Northwest Tri-County Intermediate Unit Budget Northwest Tri-County Intermediate Unit Budget for 2024-2025 School Year

- **Motion:** To approve the Intermediate Unit General Operating Budget for the 2024-2025 school year in the amount of \$70,091,220 and to further approve Wattsburg Area School District's contribution to the School Improvement School Improvement Services (Fund 020) budgets of the Intermediate Unit for the 2024-2025 fiscal year in the amount of \$38,585.37 and \$232,560 to the Special Education Services Consortium (Fund 23).

VIII. **Building and Grounds – Mr. Brian Young**

B – 1 (A) WAEC Classroom Space Lease

- **Motion:** To approve the Lease Agreement between Northwest Tri-County Intermediate Unit #5 and WASD for rental of WAEC space during the 2024-2025 school year as outlined in [Exhibit F](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Christian Dombrowiak and Lindsay Suydan as additions to the ESS Substitute List

P – 2 (A) Service Substitute List

- **Motion:** To approve Mercede Myers as an addition to the Service Substitute List.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Brooke Gibbs, special education aide effective February 20, 2024.
 - Andrew Foster, educational aide effective February 20, 2024.
 - Keagan Yonkers, Autistic Support teacher effective March 22, 2024.
 - Valerie Zampogna, Social Studies Teacher, for the purpose of retirement effective June 10, 2024.
 - Mercede Myers, custodian effective March 23, 2024.

P – 4 (A) Appointments

- **Motion:** To approve the following appointments:
 - Jamie Trayer as a special education aide, class B, 7 hours/day, 180 days/year effective March 4, 2024.
 - Sarah Wasson as special education aide, class B, 7 hours/day, 180 days/year effective March 5, 2024.
 - Michelle Hewell as special education aide, class B, 7 hours/day, 180 days/year effective March 14, 2024.

P – 5 (A) Compensation Agreements

- **Motion:** To approve the Compensation Agreements and Job Descriptions for the following employees effective July 1, 2024:
 - Administrator – Hillary Barboni, Steve Carter, Robert Englert, Eric Schultz, Justin Grossman, Lisa Jablonski, Rebecca Kelley, Christopher Paris, Susan Peebles, and Krista Wehan - [Exhibit G](#).
 - Information Technology Staff – Callan Coolidge, Matt Harmon, and Joshua Thayer - [Exhibit H](#).
 - Student Services Staff – Sherry Beckwith and Theresa Williams - [Exhibit I](#).
 - Manager – Todd Landis, Pam Pudlick - [Exhibit J](#).
 - Confidential Staff – Rachel Graham, Susan Huff, Sara Land, Jessica Mathis, and Debra Nuhfer - [Exhibit K](#).
 - Aerospace Instructor – Raymond Oshop

P – 6 (A) Kindergarten Bootcamp

- **Motion:** To approve the following appointments for Kindergarten Bootcamp with teacher prep on August 1, 2024 and Bootcamp August 5-15, 2024:
 - Ariel Bartlett
 - Emma McDermott
 - Emma Murzynski (Speech/Language)
 - Pam Burdick
 - Haley Ottaway
 - Michelle McAvoy
 - Emily Stratton
 - Kayla Trapp (Med Assistant)

P – 7 (A) ESY Teacher Appointments

- **Motion:** To approve the following appointments for Extended School Year July 16 – August 8, 2024.
 - Lynn Orton – Life Skills Teacher – WAEC
 - Elizabeth Donikowski – Life Skills Teacher – Secondary
 - Pam Carson – In Home ESY Teacher

P – 8 (A) Conference Requests

- **Motion:** To approve Pam Burdick to attend IXL Live on March 12, 2024 in Cleveland, OH at an estimated cost of \$215. Funds from Professional Development.

P – 9 (A) Leave Requests

- **Motion:** To approve the following leave requests:
 - An unpaid Family Medical Leave of Absence Like Leave for Mercedes Myers effective February 20, 2024 through February 25, 2024.
 - An Intermittent Family Medical Leave of Absence utilizing unpaid time off for Shelley Behr beginning February 26, 2024.

X. **Policy – Mrs. Britni Burlingham**

XI. **Curriculum – Mr. Steve Morvay**

C – 1 (A) Comprehensive School Plan

- **Motion:** To approve the Wattsburg Area School District Comprehensive School Plan for 2024-2027 as outlined in [Exhibit L](#).

XII. **Technology – Mr. Jesse Williams**

XIII. **Transportation – Mr. Greg Brumagin**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit M](#).

XIV. **Athletic/Extra-Curricular – Mrs. Lea Hetherington**

AE – 1 (A) Volunteer List

- **Motion:** To approve Danny Carter, Katrina Hoover, Kerrie Parkhurst, and Danielle Szklenski as additions to the WASD Volunteer List.

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve Emily Stratton as WAEC SAP Case Worker at Step 1, effective March 1, 2024.

XV. **Miscellaneous**

M – 1 (A) Bethesda Agreement

- **Motion:** To approve the agreement for Alternative Education for Disruptive Youth between Bethesda Lutheran Services and Wattsburg Area School District for the 2024-2025 school year as outlined in [Exhibit N](#).

M – 2 (A) Surplus Items

- **Motion:** To approve items as surplus as outlined in [Exhibit O](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**